

## **Required Documents to Real-estate Leasing for Individuals (residents and non-residents)**

- ✓ Copy of the identification document (personal identification card/for Jordanians, passport and personal identification number for foreigners/non-residents).
- ✓ Copy of residency for expatriates.
- ✓ Copy of the work contract for expatriates.
- ✓ A recent salary attestation, and salary pay slips for the past three months, or a commercial registration certificate, or a profession license.
- ✓ Social security statement for residents (if applicable).
- ✓ A recent bank statement for the last 6 months.
- ✓ Financial statements of the company for the last two years, in addition to a trial balance to date, for the owners of companies.
- ✓ Proof of additional income (if applicable).
- ✓ A list of personal properties, with all supporting documents.
- ✓ Recent documents pertaining to the property intended to be purchased (registration deed, organizational map of the site, land survey).
- ✓ Valuation of the property by a real estate expert approved by us.
- ✓ Preliminary sale contract.

**Required documents if there is a guarantor:**

- Copy of the identification document (personal identification card/for Jordanians, passport and personal identification number for foreigners/non-Jordanians).
- Proof of income.